



Omaha Branch
 8730 "F" Street
 Omaha, NE 68127
 Tel: (402) 597-1988
 Fax: (402) 597-1873

Des Moines Branch
 1800 Dixon St. STE C
 Des Moines, IA 50316
 Tel: (515) 650-9200
 Fax: (515) 348-9767

E-mail: sales@thefiltershopinc.com
www.thefiltershopinc.com

ACCOUNT SETUP APPLICATION FORM

Please complete this Account Setup Form and return to us via email, fax, mail or in person.

Email completed **pdf** to sales@thefiltershopinc.com or **Fax** to (402) 597-1873. We look forward to working with you.

COMPANY / CONTACT INFORMATION

BUSINESS NAME:		
BUSINESS ADDRESS:		
CITY / STATE / ZIP:		
PHONE:	FAX:	WEB SITE:
CONTACT PERSON:	E-MAIL:	
FILTER SHOP CONTACT or SALESPERSON:	HOW DID YOU HEAR ABOUT US?:	

PURCHASING INFORMATION:

PURCHASE CONTACT:	E-MAIL:
PHONE:	FAX:
ARE PURCHASE ORDERS USED? (Y/N)	PO REQUIRED? (Y/N)
SALES TAX ON PURCHASES? (Y/N)	LOCAL SALES TAX RATE:
RESALE / TAX EXEMPT CERTIFICATE NUMBER: (Please attach Sales Tax Exemption/Resale Certificate or Multi-State Resale Certificate Form)	

ACCOUNTS PAYABLE INFORMATION:

ALL INVOICES ARE SENT ELECTRONICALLY VIA EMAIL	
PLEASE LIST E-MAIL ADDRESS(ES) FOR E-INVOICES:	
A/P CONTACT:	E-MAIL:
PHONE:	FAX:
BILL TO ADDRESS (if different):	
CITY / STATE / ZIP:	
CREDIT LIMIT REQUESTED:	TERMS REQUESTED: (Standard Terms are Net 30 days)