



Lincoln

4900 N 32nd St
Suite 200
Lincoln, NE 68504
(531) 350-5949

Des Moines

1710 Guthrie Ave
Suite J
Des Moines, IA 50316
(515) 650-9200

Omaha

8720 F St
Omaha, NE 68127
(402) 597-1988

E-mail: sales@thefiltershopinc.com
www.thefiltershopinc.com

ACCOUNT SETUP APPLICATION FORM

Please complete this Account Setup Form and return to us via email, fax, mail or in person.

Email completed **pdf** to sales@thefiltershopinc.com or **Fax** to (402) 597-1873. We look forward to working with you.

COMPANY / CONTACT INFORMATION

BUSINESS NAME:		
BUSINESS ADDRESS:		
CITY / STATE / ZIP:		
PHONE:	FAX:	WEB SITE:
CONTACT PERSON:	E-MAIL:	
FILTER SHOP CONTACT or SALESPERSON:	HOW DID YOU HEAR ABOUT US?:	

PURCHASING INFORMATION:

PURCHASE CONTACT:	E-MAIL:
PHONE:	FAX:
ARE PURCHASE ORDERS USED? (Y/N)	ARE PURCHASE ORDERS REQUIRED? (Y/N)
DO YOU HAVE TO PAY SALES TAX ON PURCHASES? (Y/N)	IF YES, WHAT IS YOUR LOCAL SALES TAX RATE:
IF NO, WHAT IS YOUR RESALE / TAX EXEMPT CERTIFICATE NUMBER:	If possible - Please attach Sales Tax Exemption or Resale Certificate or Multi-State Resale Certificate Form

ACCOUNTS PAYABLE INFORMATION:

ALL INVOICES ARE SENT ELECTRONICALLY VIA EMAIL PLEASE LIST E-MAIL ADDRESS(ES) FOR E-INVOICES:	
A/P CONTACT:	E-MAIL:
PHONE:	FAX:
BILL TO ADDRESS (if different):	
CITY / STATE / ZIP:	
CREDIT LIMIT REQUESTED:	TERMS REQUESTED: (Standard Terms are Net 30 days)